

Town of St. George's
Regular Council Meeting

Minutes of a regular meeting of the council
of the Town of St. George's, held in the
Town Hall, June 13, 2016

Members Present

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| Mayor | D. Conway |
| Deputy Mayor | A. Tobin |
| Councillors: | S. Lee |
| | F. Alexander |
| | G. Carroll |
| | A. White |

Also Present

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|--------------|--------------|
| Town Manager | J. Butt |
| Town Clerk | D. Woolridge |

Public in Attendance

Five residents were in attendance

Call to Order

Mayor Conway called the meeting to order at 7:00 p.m.

Adoption of Minutes:

Regular Mtg. of May 2, 2016

Regular Meeting of May 2, 2016

Motion #16 - 65 White/Lee

Resolved that minutes of the regular meeting of May 2, 2016 be adopted as circulated. All in favour. Motion carried.

Delegations

One resident in attendance addressed council with concerns regarding the subdivision in which he resides: because of the condition of the road in spring, he can't drive to his home; a manhole cover doesn't fit; curbstops are way above the ground; the resident had to put in his own internet and telephone services; no fire hydrant; and no name on the street as yet (residents would like to have it named "Chestnut Street").

Councillor Foote arrived at 7:10 p.m. while the resident was still speaking and was asked to leave the room by Mayor Conway.

Council decided to give the developer a time frame of 60 days to replace the manhole cover, install a fire hydrant, and bring the road up to a Class A standard. Municipal Assessment will be asked to rename the street. Two residents then left the meeting at this time.

Councillor Foote re-entered the meeting.

Another resident was concerned about the deplorable condition of Steel Mountain Road due to the deterioration of the shoulders and pavement, along with the sidewalks in town, caused by ATVs. He suggested the RCMP make a concentrated effort to stop the ATVs. The town manager will send letters to the RCMP, MHA, Minister of Justice, etc.

Deputy Mayor Tobin arrived at 7:15 p.m.

Two other residents in attendance had concerns with the trucks hauling gypsum through Main Street: dust, foundations shaking when they hit the bump at high speeds,

trucks being overloaded, gypsum ending up on their lawns because the loads aren't covered, gypsum dust in the air, etc.

The residents were informed that materials over 40 mm are not required to be covered. Jocelyn will contact Western Logging and recommend that loads be tarped and speed reduced. These two residents then left the meeting.

Committee Reports:

a) Finance

1) Motion #16 - 66 Lee/Alexander

Resolved that general invoices of \$45,412.17 be approved for payment. All in favour. Motion carried.

2) Motion #16 - 67 Tobin/Foote

Resolved that the following **exp. Services Inc.** invoices for the PRV Building be approved for payment: Inv. #159502 - \$279.34, #188238 - \$316.97, #220972 - \$1,839.01, #230658 - \$91.53, for a total of \$2,526.85. All in favour. Motion carried.

3) Motion #16 - 68 Foote/White

Resolved that the following **exp. Services Inc.** invoices for Tobin's Lift Station be approved for payment: Inv. #233816 - \$105.02, #254856 - \$784.56, #268371 - \$92.81, #272965 - \$152.87, #310423 - \$5,231.04, for a total of \$6,367.20. All in favour. Motion carried.

4) Motion #16 - 69 Alexander/Lee

Resolved that **exp. Services Inc.** Inv. #260730 - St. George's Waste Water Treatment Plant - in the amount of \$13,185.81 be approved for payment. All in favour. Motion carried.

b) Projects

Motion #16 - 69 Alexander/Tobin

Resolved to request that Gas Tax Funding be used for ditching in lieu of the originally approved installation of Manhole Rings. All in favour. Motion carried.

d) Stadium/Recreation

Two summer students have been hired for the Parks/Rec program.

e) Roads

Many washouts have occurred undermining the shoulders and asphalt of the side roads. Monies from the Gas Tax may be used for repairs after the ditching is done.

f) Community Garden

Committee members are putting together grant applications. Mayor Conway suggested moving to a different location (behind the ballfield) where topsoil is available, better access, parking, etc. Councillor White is planning another compost workshop.

The last resident in attendance left at this point.

Unfinished Business:

The new Point of Sale system has been installed.

New Business:

1) **Backup & Recovery**

We currently have no off-site backup for our computer system, only an external hard drive. Cloud Storage can be provided by Ricoh at a cost of \$39/mo.

Resolved that we use Cloud Storage provided by Ricoh.
All in favour. Motion carried.

2) MOG and Gas Tax Revenue Submissions

Both the MOG and the Gas Tax Revenue submissions have been completed and sent in ahead of the June 30 deadline.

3) Tax Recovery Efforts

Notices had been sent with a 30-day time limit to pay arrears for the year 2015 and prior or make arrangements for payment; eleven services had been disconnected. More letters will be sent on July 1.

4) Permits - Website

The time limit for the appeal process is two weeks after a permit has been issued. Residents are not aware of most permits until after the time limit has passed. In future all permits will be posted on the Town's website.

5) Disclosure Statements

Disclosure Statements are required to be completed annually by council members, staff, etc. These were distributed to members to be completed, returned and filed.

6) Quarry Permits

Council approved two applications that had been received from the Department of Natural Resources for On Grade Construction Ltd. in the Shallop Cove area.

7) Employee - Return to Work

One of our employees has returned to work after being injured in February 2014. He will be doing maintenance for the summer and will return to the stadium when it re-opens in the fall.

8) Summer Student Hiring Practices

A resident came in with a complaint in regard to the way the interviews were conducted for the summer students and a suggestion that someone who is not from the community sit on the hiring committee. It was decided this was a non-issue as the interviews were conducted fairly in an unbiased manner.

10) Casual Call-In Labourer

Interviews were conducted and a list compiled with three names for casual call-in labourers. They will be called as needed after the summer students are finished.

11) Permit to Operate Water System

New regulations require that water be tested seven days a week. Tyler will be testing on Saturdays and Sundays throughout the summer.

9) Town Manager's Contract

The town manager left the room at this point.

The probationary period of three months has now passed and a contract should be put in place.

Motion #16 - 71 Alexander/Tobin

Resolved that the town manager's salary be increased to \$49,000 per year with all the benefits included in the union contract. All in favour. Motion carried.

Incoming Correspondence

1) Request for support for the Children's Wish Foundation's 21st Annual Run the Rock.

Motion #16 - 72 Alexander/Tobin

Resolved that we donate \$25 to the Run the Rock Campaign. All in favour. Motion carried.

2) A request for a contribution from the Southwest Coast SPCA toward their new shelter. It was decided to wait until they were up and running before we decide how/what to contribute.

3) Information from the Municipal Assessment Agency on the Clar Simmons Scholarship Award.

4) An email from FCM asking us to consider making a donation to the Red Cross to support our colleagues in Fort McMurray after the devastating fire.

Motion #16 - 73 Alexander/Tobin

Resolved that we donate \$100 to the Alberta Fire Appeal. All in favour. Motion carried.

5) Newsletters from the Western Regional Wellness Coalition.

6) An invitation from Memorial University to the mayor to attend the official unvciling of the "Danger Tree" at the Grenfell Campus.

7) Information re eligibility for applications to the Canada 150 Fund for community celebration events to mark the 150th anniversary of Confederation.

Other Business:

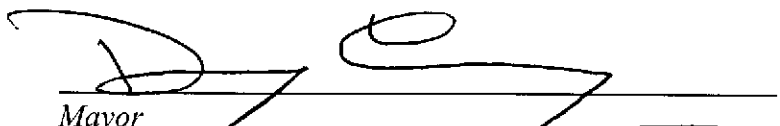
Council informed Councillor Foote of their decision to impose a 60-day time frame for him to complete the necessary work needed on his sub-division. An official letter from the Town will be sent to Councillor Foote.

Adjournment


Motion #16 - 74 White/Lee

Resolved that meeting do now adjourn to meet again on July 4, 2016. All in favour. Motion carried.

Meeting adjourned at 9:00 p.m.



Mayor



Clerk