

Town of St. George's  
Regular Council Meeting

Minutes of a regular meeting of the council  
of the Town of St. George's, held in the  
Town Hall, April 10, 2017

*Members Present*

Mayor D. Conway  
Deputy Mayor A. Tobin  
Councillors: F. Alexander  
S. Lee  
G. Carroll  
C. Foote

*Also Present*

Town Clerk D. Woolridge  
Town Manager J. Butt joined the meeting via speakerphone

*Public in Attendance*

Three residents

*Call to Order*

Mayor Conway called the meeting to order at 7:00 p.m.

*Adoption of Minutes:  
Reg. Mtg. of Mar. 6, 2017*

**Regular Meeting of March 6, 2017**

Motion #17 - 45 Tobin/Foote

Resolved that minutes of the regular meeting of March 6, 2017 be adopted as circulated. All in favour. Motion carried.

Councillor White arrived at 7:02 p.m.

*Delegations*

Two residents from Farm Road were in attendance. After having gotten stuck for almost two hours, they had emailed council with concerns re the condition of the road to their property. They feel the Town should ensure roads are up to standard before people are permitted to sell properties for building purposes and that the person who sold them their property should be made to bring the road up to standard as per the development plan. As this will possibly be a legal battle, Jocelyn will review the plan and consult with Municipal Affairs and Stewart McKelvey when she returns to the office. The residents then left the meeting.

Councillor Lee was asked to leave the room as he would be in conflict of interest for the next issue.

A letter had been received from a resident who had previously asked for credit on property taxes for 2014, 2015 and 2016, asking council to review their decision to deny a full refund. The resident's assessment had jumped from \$92,400 in 2014 to \$179,900 in 2015, resulting in an increase in taxes of \$525.00 for 2015. The resident says an agent had re-assessed the property in 2015, but the Town had never received notice. After numerous calls to the Municipal Assessment Agency, a re-assessment was conducted in October 2016 resulting in an assessment of \$120,500 and a credit being issued for the remainder of 2016. The resident feels she should be receive a full refund for 2015 and 2016. Councillor Alexander suggested that something be presented on paper to council to be considered at the next meeting. Jocelyn will prepare a spreadsheet. The resident then left.

Councillor Lee re-entered the meeting.

*Committee Reports:*  
*a) Finance*

1) Motion #17 - 46 Alexander/Foote Resolved that general invoices of \$20,525.51 be approved for payment. All in favour. Motion carried.  
Councillor Foote was asked to leave the room.

2) Motion #17 - 47 Alexander/Tobin Resolved that On Grade Construction Inv. #36 for Fill in the amount of \$69.00 be approved for payment. All in favour. Motion carried.

3) Motion #17 - 48 Tobin/Alexander Resolved that On Grade Construction Inv. #67 for Fill in the amount of \$138.00 be approved for payment. All in favour. Motion carried.

Councillor Foote was then asked to re-enter the meeting.

4) Motion #17 - 49 Tobin/Lee Resolved that EFCO Enterprises Ltd. Inv. #32667 in the amount of \$5,796.00 - Installation of Permanent Horizontal Lifeline - be approved for payment from the Gas Tax Funding.

In favour: Mayor D. Conway, Deputy Mayor A. Tobin,  
Councillors: S. Lee, A. White, G. Carroll, C. Foote  
Opposed; 0  
Abstaining: Councillor F. Alexander  
Motion carried.

Due to illness, Jocelyn was not able to submit the usual expense reports but she did relay the bank account balances verbally.

*b) Projects*

Mayor Conway and Jocelyn had met with Chris Power from Municipal Affairs this week. Tenders for the Town Hall Renovations and Fire Hall Extension Projects had surpassed monies allocated by 50%. Mr. Power advised that we could call tenders on the Town Hall Renovations, with a separate line for renovations in the Fire Bay for the library; then, if any monies are left over, to allocate it for the Fire Hall Extension and request more from Municipal Affairs.

Motion #17 - 50 Alexander/Foote Resolved that we move ahead and call tenders for the Town Hall Renovations Project as recommended by Municipal Affairs. All in favour. Motion carried.

*c) Fire Dept.*

A special assistance grant had been received for the purchase of two SCBA full-face masks and cylinders for the Fire Department. Jocelyn learned at the PMA that incident reports should be submitted to her as town manager to be kept on file, as well as training reports. The fire chief will be notified.

*d) Stadium/Recreation*

Councillor Carroll gave an update on activities at the RecPlex. The tournament was successful in spite of the plant breaking down half way through.

*Building Applications*

**Application to Convert Store to Apartment**  
This item is deferred until next meeting.

*Unfinished Business*

**Request for Review of Decision - Tax Refund**  
This item was dealt with under *Delegations* above.

*New Business*

**Municipal Plan Review/Proposal to Supply Consulting Services**

A quote had been received from HMJ Consulting to conduct a review of our 2011 Development Regulations. This has to be done by a professional every five years and can be covered by Gas Tax Funding. Council would like more quotes before we request the funding. Councillor Lee suggested that members should review the Town Plan.

*Other Business*

Councillor White reported that the Community Garden Committee has secured a donation worth \$3,000 from the Co-op for lumber towards the community garden, St. George's Excavation has agreed to help with equipment, and the College in Corner Brook has agreed to drop off compost.

*Incoming Correspondence*

- 1) A thank-you card was received from Appalachia High School for our donation toward the Safe Prom.
- 2) A circular was received from the Department of Municipal Infrastructure and Support inviting applications for 2017-2018 Municipal Capital Works and Cost-Shared Funding Programs.
- 3) An email from residents re road conditions on Farm Road - dealt with under *Delegations* above.
- 4) A letter from Atlantic Engineering Consultants Ltd. offering to make submissions on our behalf for the upcoming 2017-2018 Capital Works Programs.
- 5) A letter from the Department of Municipal Affairs and Environment, Gas Tax Secretariat, approving funding of \$5,256.01 toward the Permanent Horizontal Lifelines.
- 6) An email from the Municipal Assessment Agency outlining criteria for the 2017 Clar Simmons Scholarship.
- 7) infoNOTE from MNL informing us that Municipal Awareness day is May 10 and Volunteer Week is April 23 - 29.
- 8) A schedule listing Municipal Elections 2017 Deadlines & Time Frames.
- 9) Information on Wildfire Community Preparedness Day, May 6, 2017.

*Outgoing Correspondence*


- 1) A letter to the Minister of Transportation and Works re the condition of the provincially owned roads and requesting that the Steel Mountain Depot remain open year round.

*Adjournment*

Motion #17 - 51 White/Alexander Resolved that meeting do now adjourn to meet again on May 8, 2017. All in favour. Motion carried.

Meeting adjourned at 8:10 p.m.

  
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Mayor

  
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Town Clerk