Town of St. George’s  
Regular Council Meeting

Minutes of a regular meeting of the council of the Town of St. George’s, held in the Town Hall, July 3, 2018

Members Present
Mayor D. Conway
Deputy Mayor T. Messervey
Councillors: A. Tobin  
C. White  
R. Williams  
M. Fleming  
R. Blanchard

Also Present
Town Manager J. Butt
Town Clerk D. Woolridge
AR/AP Clerk T. Garnier

Public in Attendance
Two residents in attendance.

Call to Order
Mayor Conway called the meeting to order at 7:00 p.m.  
This being the town clerk’s last meeting before her retirement, Mayor Conway thanked Debbie for her services through the years.

Adoption of Agenda
Motion #18 - 111 White/Messervey 
Resolved to adopt the agenda. All in favour. Motion carried.

Adoption of Minutes:
Reg. Mtg. of June 4, 2018
Motion #18 - 112 White/Messervey 
Resolved that minutes of the regular meeting of June 4, 2018 be adopted as presented. All in favour. Motion carried.

Councillor Fleming feels it should be noted, re Motion #18 - 98, that council had discussed the matter and decided that taxes would not go up or budget increased as a result of accepting funding for the Fire Hall Extension.

Sp. Mtg. of June 11, 2018
Special Meeting of June 11, 2018
Motion #18 - 113 Fleming/White 
Resolved that minutes of the special meeting of June 11, 2018 be adopted as presented. All in favour. Motion carried.

Sp. Mtg. of June 21, 2018
Special Meeting of June 21, 2018
Motion #18 - 114 Blanchard/White 
Resolved that minutes of the special meeting of June 21, 2018 be adopted as presented. All in favour. Motion carried.

Business Arising
a) The following motion from the privileged portion of the special meeting of June 11, 2018 was re-introduced and ratified:

Motion #18 - 115 White/Fleming (#18 - 106) 
Resolved that we withdraw the Legal Notice dated April 28, 2010. All in favour. Motion carried.

b) Motion #18 - 116 White/Tobin 
Resolved that we rescind Motion #18 - 115 (#18 - 106). All in favour. Motion carried.

Committee Reports:
a) Finance
1) Motion #18 - 117 Tobin/White 
Resolved that general invoices of $19,138.11 be approved for payment. All in favour. Motion carried.
2) Motion #18 - 118 Fleming/Tobin
Resolved that Vision Electrical Inv. #8176 for supply and installation of LED Ballasts/Lamps at the Siki Bennett Memorial Stadium in the amount of $10,350.00 be approved for payment from the Stadium Account Community Healthy Living Grant. All in favour. Motion carried.

3) Current bank balances and outstanding loan totals were reviewed.

4) Aged Receivables Report shows 90.70% of current property taxes received to date; water and sewer taxes 76.78% and business taxes 98.15%. Totals for prior years remain the same.

5) Expense report shows 38.58% of the budget has been used to June 29, 2018.

b) Projects

1) Motion #18 - 119 White/Messervey
Be it resolved that the Town Council of the Town of St. George's will issue an invited request for proposals for the supply of Prime Consultant Services related to the Chlorination Building Upgrades, Project #17-SCF-18-00018, with a closing date of 20 July, 2018. Invited request for proposals will be sent to the following consultants:

Atlantic Engineering Consultants Ltd.
AMEC Foster Wheeler
SNC-Lavalin Profac Inc.
Tract Consulting
Innovative Engineering and Project Management

All in favour. Motion carried.

2) Three quotes were received for the Ice Remediation Project 17-MCW-17-00017 Town Hall Renovation.

Motion #18 - 120 White/Tobin
Resolved to award the tender for Ice Remediation Project 17-MCW-17-00017 Town Hall Renovations to the lowest bidder, On Grade Construction, for the amount of $4,575.00 + HST. All in favour. Motion carried.

c) Fire Department

Two incidents were attended by the Fire Dept.; a brush fire on Black Bank Road and a dumpster fire on Old Mill Road.

d) Stadium/Recreation

Monthly Budget for the stadium shows a deficit of $32,378.88.

e) Roads

1) Noise Issues
A resident had requested signage to prohibit use of jake brakes in town between 10:00 p.m. and 7:00 a.m. Dion Tee, Director of Highway Operations, informed us that the Department of Transportation and Works is unable to prohibit the usage of engine brakes on our highways.

2) Road Repair/Rainbow Sidewalk
Dion Tee also informed us that the Transportation Association of Canada does not currently have a design standard to accommodate a rainbow crosswalk. Consultations are ongoing between TAC and other provincial jurisdictions to determine how they are responding to and accommodating similar requests. Mr. Tee will provide a further update when they have responded.

3) Notice of Motion - Traffic Regulations
Traffic Regulations have not been updated since 1965. A draft has been prepared to replace the outdated ones for council's review.
Motion #18 - 121  White/Tobin
Resolved that notice of motion be given to adopt new Traffic Regulations at our next meeting and advertise. All in favour. Motion carried.

f) Divestiture Committee Report
Councillor White met with the Divestiture Committee last week to discuss concerns and regulations with regard to the Government Wharf-Launchway & Floating Dock. The committee will meet monthly. We are still waiting on ministerial approval for the project.

Building Applications
a) Motion #18 - 122  Tobin/White
Resolved to accept the General Repair Permits issued for June. All in favour. Motion carried.

b) Motion #18 - 123  White/Tobin
Resolved to accept the Building Permit issued in June. All in favour. Motion carried.

c) Application for Chicken Coop/Pig Enclosure - Farm Road
This property is within our water shed area and approval would be required from the Department of Environment. Council’s consensus was to defer their decision until the applicant is made aware of the potential costs to her for advertising, etc.

Unfinished Business
a) Water Tower Inspection & Cleaning
ROV inspection of the water storage tank is scheduled for August 13, 2018. The tank remains online and in service during the inspection.

b) ATIPP
No requests for information received since the last report.

New Business
a) Rules of Procedure Amendment - Rule 9. (4)
Motion #18 - 124  White/Tobin
Be it resolved to amend Rule 9. (4) to read:

Delegations may speak on agenda items provided they are submitted in accordance with Rule 12. (2). **Speakers will not be permitted to use any device with pre-recorded speeches, statements, or questions.** Agenda topics must include a detailed description of items. Only one person of a delegation may speak for not longer than five minutes. Once an agenda item has been addressed by council, it will not be accepted as an agenda item for ongoing debate at subsequent meetings.

All in favour. Motion carried.

Councillor Fleming stated he agreed based on the mayor’s comment with regard to hearing impairment.

b) Appointment of Enforcement Officer
Motion #18 - 125  Messervey/White
Be it resolved that under Section 179 (1) of the Municipalities Act, 1999, John Organ is appointed as the Municipal Enforcement Officer for the Town of St. George’s effective 04 July 2018. All in favour. Motion carried.

c) Appointment of Town Manager/Clerk
Motion #18 - 126  Tobin/Messervey
Be it resolved that in accordance with the Municipalities Act 1999 Section 53 (3) the Town Manager will be appointed as Town Manager/Clerk effective 27 July 2018. All in favour. Motion carried.

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d) Appointment of Signing Authorities
Motion #18 - 127  Tobin/Blanchard
Be it resolved that in accordance with the Municipalities Act 1999 Section 76 (2) Mayor Daniel Conway, Deputy Mayor Tanya Messervy and Town Manager/Clerk Jocelyn Butt will have signing authority for all Town of St. George’s Bank Accounts effective 27 July 2018. All in favour. Motion carried.

e) Auditor Quote Acceptance
Motion #18 - 128  Tobin/Blanchard
Resolved to accept the quote of $8900 + HST for the audit of the Town of St. George’s for the year ending December 31, 2018 submitted by Keith A. Penney, Chartered Professional Accountant. All in favour. Motion carried.

f) Appointment of Auditor for Fiscal Year 2018
Motion #18 - 129  Tobin/White
Be it resolved that in accordance with Section 87 of the Municipalities Act 1999 the Town of St. George’s appoints Keith A. Penney as Auditor for the Fiscal Year 2018. All in favour. Motion carried.

g) Town Scholarship 2018
Three applications have been submitted for this year’s Town Scholarship. Eligibility is based 50% on community involvement and 50% on academic achievement.

Motion #18 - 130  White/Blanchard
Resolved that the scholarship be awarded to Ryan Perrier. All in favour. Motion carried.

h) Security Cameras - Town Office
A quote from PhoneTech has not yet been received. If it amounts to over $500, we will go with Arlo for outside and inside cameras.

i)

j) Retirement Letters - Fabian Lucas and Tom Pye
Letters of retirement have been received from two of our employees effective July 14, 2018. Both are entitled to severance pay.

Motion #18 - 131  Blanchard/Fleming
Resolved to accept the letters of retirement from Fabian Lucas and Tom Pye. All in favour. Motion carried.

Incoming Correspondence

- a) A letter from the Director of Local Governance and Land Use Planning, Department of Municipal Affairs and Environment, acknowledging our request for Ministerial Approval with regard to the divesting of the Federal Government Wharf and advising us they are reviewing our request.

- b) A letter from the Assistant Deputy Minister, DMAE, announcing the new application process for the Special Assistance Grant Program when requesting emergency funding.

- c) Newfoundland Power advising us of their application proposing the adoption of LED street lights effective March 2019.

- d) Department of Fisheries and Land Resources encouraging our participation in the development of a new five-year operating plan (2019-23) for Forest Management Districts 14 and 15 encompassing all Crown land on the west coast. Public consultation sessions will be held; concerns should be provided to the Massey Drive Forest Management District Office.
e) FCM Communique - Municipal Guide to Cannabis Legalization.


g) FCM - payment reminder for GMF Loan Agreement.

h) Youth Ventures Program requesting waiving of permit fees from the Town.

i) Heart & Stroke Foundation - inviting communities to participate in a Mayor’s March. Tentative date is set for September.

j) National Airlines Council of Canada re cross-country consultations on air passenger rights and the aviation ecosystem.


l) Junior Miss, Newfoundland & Labrador - requesting donations to provide the opportunity to young girls of the province to participate in the competitions and activities associated with the Junior Miss Newfoundland and Labrador Pageant in Carbonear.

m) Newfoundland & Labrador Renewable Energy Association Inc. re renewable energy opportunities.

n) Dave’s Journey - running to raise money for the Rare Disease Foundation and requesting permission to park at the stadium overnight on August 24, 2018. Council approved the request.

o) Long Range Small Business Week Committee - seeking contributions toward activities and training during Small Business Week.

p) Bay St. George Mi’kmaq Cultural Revival Committee - asking for contributions or sponsorship toward their 12th Annual Powwow.

q) Email from Alison White, former councillor, declining the composting workshop.

r) Circular from the Department of Municipal Affairs and Environment re Real Property Tax Exemption for Productive Farm Land, Woodland and Associated Buildings under Subsection 118(j) of the Municipalities Act, 1999.

Adjournment

Motion #18 - 132 Blanchard/Messervey
Resolved that meeting do now adjourn. All in favour. Motion carried.

Meeting adjourned at 8:07 p.m.

Mayor

Clerk