Town of St. George's
Regular Council Meeting

Minutes of a Regular Meeting of the Council of
The Town of St. George's, held in the
Town Hall, Aug 7, 2018

Members Present
Mayor D. Conway
Deputy Mayor T. Messervey
Councillors: A. Tobin
R. Williams
R. Blanchard

Also, Present
Town Manager/ Clerk J. Butt
Secretary/ AR Clerk T. Garnier

Public in Attendance
Four residents in attendance.

Call to Order
Mayor Conway called the meeting to order at 7:00 p.m.

Adoption of Agenda
Motion #18 – 133 Williams/ Blanchard
Resolved to adopt the agenda. All in favour. Motion carried.

Delegations &
Proclamations:
Resident #1- Dog Park Possibility, resident was not present for the
meeting. Mayor Conway indicated this may be a possibility next year.

Adoption of Minutes:
Privileged Meeting of July 3, 2018
Motion #18 – 134 Messervey/ Blanchard
Resolved that minutes of the Privileged Meeting of July 4, 2018 be
adopted as presented. All in favour. Motion carried.

Reg. Mtg. of July 3, 2018
Regular Meeting of July 3, 2018
Motion #18 – 135 Williams/ Messervey
Resolved that minutes of the Regular Meeting of July 4, 2018 be a
adopted as presented. All in favour. Motion carried.

Business Arising
No Business Arising.

Committee Reports:
a) Finance
1) Motion #18 – 136 Messervey/Williams
Resolved that general invoices of $20,809.67 be approved for
payment. All in favour. Motion carried.

2) Current bank balances and outstanding loan totals were reviewed.

3) Aged Receivables Report shows property taxes at 93.75% collected;
water and Sewer taxes 88.33% and business tax 98.16%. Totals for
prior years remain the same.

4) Expense report shows 47.75% of the budget has been used to Aug 7,
2018.

b) Projects
Extension of Fire hall was discussed with approval to borrow under new
business. The RFP for consultants regarding the Chlorination building
upgrade has closed receiving two proposal which will be scored by our
Municipal Engineers and the Town Manger. This project will involve the
fencing, ventilation and the eye wash station upgrade.

c) Fire Department
Two incidents were attended by the Fire Department. A smell of smoke
occurred at a residence on Boyd's Lane and she was informed to contact
an electrician. Also, a mutual aid, non-fire incident occurred at 118 Steel
Mountain Rd.

d) Stadium/Recreation
Monthly Budget for the Stadium shows a deficit of $35,409.70
Councillor A. Tobin arrived at 7:09 p.m.
e) Roads

1) Foot Path Along Bank Seal Rocks Infilling
A resident would like to create a foot path with rocks, gravel & lobster traps near her location. A discussion followed on the crown land reservation of 15 meters from the highwater mark and environmental regulations. The Town Manger will work with the resident on this matter.

2) Grass Cutting & Ditch Clearing
Presented by Town Manager J. Butt from Councillor C. White:
The town manger explained the reasoning behind the grass cutting and ditch clearing in Town Center. Public works is continuing grass and ditch clearing on town owned roads.

It was mentioned that an email was sent to Transportation and Works and the Mayor, regarding the state of the bridge on Steel Mountain Road. This request was answered, and the bridge has been recapped by Marine Contractors.

On June 22nd, Parks was contacted about Molly Anne's Brook bridge. There was an inspector who looked over the condition of the bridge and Harvey Gale and Son was given the contract. The repairs work is underway.

The town has started road improvements by way of Class A and grading on the following five roads: O'Quinn's Lane, Butt's Lane, Pieroway Place, Blancherd's Lane, & Legge's Road.

f) Divestiture Committee Report
The tender for this job has not yet been let but the expectation is that it will be in the coming weeks. A political announcement will be made at that time.

g) Building Applications

1) Motion #18 – 137 Messervey/ Tobin
Resolved to accept 29 General Repair Permits issued for July. All in favour. Motion carried.

2) Motion #18 – 138 Messervey/ Williams
Resolved to accept the 6 Building Permits issued in July. All in favour. Motion carried.

3) Business Permit Application- Tree Works
Motion #18 – 139 Tobin/ Messervey
Resolved to accept Harry Hudson's application to start a tree maintenance-arborist business, titled "Tree Works Ltd."
All in favour. Motion carried.

4) Business Permit Application- Online Shopping Made Easy
Motion #18 – 140 Blanchard/ Tobin
Resolved to accept Selina White's application for her online wholesale group, called "Online Shopping Made Easy with Selina White."
All in favour. Motion carried.

5) Application for Chicken Coop/ Pig Enclosure- Update
Carried from last meeting, it was discussed that the location is within the protected well head area which needs Environmental approval with subsequent confirmation to move to the next stage. This matter will be carried to the next meeting.

Unfinished Business

a) ATIPP
Seven requests for information were received since last report. Since Dec 2017 there have been a total of 44 requests. Costing $4585.10.

b) Adoption of Traffic Regulations
Motion #18 – 141 Messervey/ Tobin
Be it resolved that accordance with Section 413 of the Municipalities Act, 1999 that the Traffic Regulations for the Town of St. George’s dated 7 August 2018 be adopted as presented. All in favour. Motion carried.

c) Municipal/ Development Plan Maps Review
A meeting is required before August 28, 2018 to review the drafted maps allowing council to provide any necessary changes prior to the public review. Incorporated into this meeting will be our five-year strategy plan for infrastructure. Council agreed to have the meeting Monday, August 13th, 2018 at 7:00 p.m.

a) Annual Materials & Equipment Services Quotes
Motion # 18 – 142 Blanchard/ Messervy
Based upon quotations, On Grade Construction has the lowest quote. Resolved to accept the lowest quote from On Grade Construction. All in favour. Motion carried.

b) Approval to Borrow Motions Project 17-MCW-19-0043 Fire Hall Extension
Motion #18 – 143 Tobin/ Williams
Be it resolved that the Town of St. George’s request a loan from the Leading Edge Credit Union located in St. George’s for:

Municipal Share of Project 17-MCW-19-0043 Fire Hall Extension in the amount of $116,074.85 for a term of 12 months/ 120 months amortization period at an interest rate of 5.70%. All in favour. Motion carried.

Motion #18- 144 Messervy/ Tobin
Be it resolved that the Town of St. George’s requests a loan from the Leading Edge Credit Union located in St. George’s for:

GST/ HST portion for Project 17-MCW-19-0043 Fire Hall Extension in amount of $29,812.87 for a term of 12 months/ 24-months amortization period at an interest rate of 5.70%. All in favour. Motion carried.

c) Five Year Plan Strategy Meeting
Council agreed that the Five-Year Plan will be reviewed during a meeting on Monday, August 13, 2018.

d) Appointment of ATIPP Coordinator
Motion #18 – 145 Tobin/ Messervy
Be it resolved that our Secretary/ Account Receivable Clerk, Taylor Garnier be appointed “Coordinator” for the purposes of the Access to Information and Protection of Privacy Act. All in favour. Motion carried.

Other Business
No other business.

Incoming Correspondence
a) A letter was sent from Municipal Assessment Agency Inc. regarding the upcoming 2019 assessment with preliminary results included for the community. The letter stated that values and results will be published to ratepayers on October 1, 2018.

b) A letter from the Department of Municipal Affairs and Environment, regarding Proposed Undertaking for CBPP Zone 6 Five-Year Forestry Operating Plan (2019-2023) inviting us to review the documents which describes the undertaking.

c) A letter from WRWM regarding the increase in tipping fees was brought to our attention. As of July 1st, 2018, all WRWM facilities are scheduled to open and the tipping fee will be $164/tonne.

d) Circular information from the Government of Newfoundland and Labrador, Municipal Infrastructure and Support Branch was sent. This letter was to advise us that the Federal Government has provided an extension to all projects under the CWWF and PTIF Programs.
e) A memorandum was sent to Mayor and Councillors regarding the update on the Municipal Assessment Agency.

f) An email was sent regarding the MNL Big Data-Big Ideas Expressions of Interest. This email explained that Municipalities Newfoundland and Labrador is partnering with the Regional Analytics Lab at Memorial University (RAnLab) to provide regional groups of municipalities with opportunity to create a detailed regional profile.

g) A letter was provided from Government of Newfoundland and Labrador, Water Resources Management Division concerning the Permit to Alter a Body of Water. This letter is providing permission to replace the existing collapsed 2400mm culvert with a 3280mm diameter steel culvert to re-establish the causeway haul road in the Bay St. George near the Town of St. George’s, with reference to the application dated June 4, 2018.

h) A letter was sent requesting office space availability at the Town Hall. Dean Simon, RD was advised that the basement is not suitable currently for this type of opportunity. The Town Manager suggested other spaces that may be available around Town for him to inquire about.

i) Motion #18- 146 Blanchard/ Tobin
A letter was sent for a Donation Request- Radiothon Sir Thomas Roddick Hospital Foundation. The Town donates $50.00 each year so this is what we will contribute again. All in favour. Motion carried.

Motion to Privileged #18 – 147 Blanchard/ Tobin
Resolved that privileged meeting was brought to order at 7:33 p.m. All in favour. Motion carried.

Discussion was held on a legal issue.

The next council meeting will take place Monday, September 10, 2018 at 7:00 p.m.

Motion #18 – 148 Williams/ Tobin
Resolved that the meeting does now adjourn. All in favour. Motion carried.
Meeting adjourned at 7:44 p.m.

Adjournment

[Signature]  
Mayor
[Signature]  
Clerk