Town of St. George’s
Regular Council Meeting

Minutes of a Regular Meeting of the Council of
The Town of St. George’s held in the
Town Hall, Sept 10, 2018

Members Present
Mayor D. Conway
Deputy Mayor T. Messervey
Councillors: R. Williams
R. Blanchard
C. White
M. Fleming

Also, Present
Town Manager/Clerk J. Butt
Secretary/ AR Clerk T. Garnier

Public in Attendance
Five residents in attendance.

Call to Order
Mayor Conway called the meeting to order at 7:00 p.m.
The Mayor also welcomed Councillor C. White and M. Fleming
who attended by electronic means.

Adoption of Agenda
Motion #18 – 153 Messervey/Williams
Resolved to adopt the agenda. All in favour. Motion carried.

Delegations & Proclamations
a) Motion # 18 – 154 Williams/Fleming
Resident #1- Speeding on Farm Road, resident wants the speed
reduced from 40 KM to 25 KM. Notice of a motion for next agenda
at October’s meeting. All in favour. Motion carried.

Councillor Fleming made a point, if the speeds bumps,
children at play sign, and reducing the speed does not work, then
there is not much more that can be done to prevent the speeding.

b) Mayor Conway proclaimed Sexual Violence Awareness
week as September 17-21 in the Town of St. George’s. He read
the email which explains different ways our community can be
engaged in the 19th annual Sexual Violence Awareness week.

Adoption of Minutes:
Regular Meeting of August 7th, 2018
Reg. Mtg. Aug 7, 2018
a) Motion # 18 – 155 White/ Blanchard
Resolved that minutes of the Regular Meeting of August 7, 2018
be adopted as presented. All in favour. Motion carried.

Special Meeting of August 13th, 2018
Spec. Mtg. Aug 13, 2018
b) Motion # 18 – 156 White/ Blanchard
Resolved that minutes of the Special Meeting of August 13, 2018
be adopted as presented. All in favour. Motion carried.

Business Arising
No Business Arising.

Committee Reports:
Finance
a) 1) Motion # 18 – 157 Messervey/ Blanchard
Resolved that general invoices of $43,740.57 be approved
for payment. All in favour. Motion carried.
2) Motion #18 – 158 Williams/ Messervey
Resolved that On Grade Construction be paid from Projects Account $5,261.25 for Ice Remediation Project 17-MCW-00017
Town Hall Renovations. All in favour. Motion carried.

3) Current bank balances and outstanding loan totals were reviewed. Two new loans were added - Dodge Ram 5500 and GST portion loan.

4) Aged Receivable Report shows property taxes colle at 94.80% collected; water and sewer taxes 85.47% and business 98.31%. Totals for prior years remain the same.

5) Expense report shows 55.67% of the budget has been used to Sept 10, 2018, leaving 44.3% left to use.

b) Projects
Chlorination upgrade is waiting to go to tender in about two weeks and is estimated to start the Fall, the funding for this project is 90/10.

c) Fire Department
One motor vehicle accident took place at Black Bank beach on Aug 14th, 2018 which was attended by the Fire Department.

An email was received from the Fire Chief, Theo Bennett regarding the lack of water during the water break and power outage. Mr. Bennett asked if there was a proper plug installed that would allow our diesel generator to plug into the pump system to support more water. He also explained that there is an issue with one of the bay doors, he also requested floor plans for the Fire Hall Extension.

The Town Manager consulted with Steve at EFCO about the water issue and the need for a backup generator. Our current three phase generator would not be able to power either of the wells, EFCO did provide the required generator size that would be needed to run a well and lighting in the Chlorination Building. In complete agreement and understanding of the Fire Department’s concern, the Town Manager will be looking into cost quotes to see if there is a possibility for an infrastructure backup generator. ICR is dealing with the garage door issue and will be looking at it this week.

d) Stadium/ Recreation-
Ice Rental Fees/ Respectful Workplace Policy
Monthly Budget for the Stadium shows a deficit of $42,118.36.

The Town Manager provided a report for the Ice Rental Fees and explained that if we increase the fees, it should reduce the deficit by 10-12%. Prime time (after 6:00 pm) per hour increased from $90 to $100, non-prime time per hour $75 to $84, Can Skate/ Minor Hockey/ per hour $58 to $65, recreation hockey per hour $90 to $100. School rental per hour will now be $70 and skating party $90.

e) Roads
Transportation and works were contacted again regarding different concerns across town. However, the only reply was given that there is an extended leave of absence for area manager.

The alder cutting has been completed on various streets in town, Main Street and Steel Mountain road are the responsibility of
f) Divestiture

An announcement was made in Trout River on September 7th, by MP for the Gudie Hutchings that the Town of St. George's has been granted funds under the divestiture program and will be moving forward with the plans for a Marina. An environmental assessment is currently underway with regards to the displacement of eel grass, which has delayed the project. Councillor White stated that he has been getting emails every Friday with updates regarding how the assessment is going.

Committee Report

1) Motion # 18 – 159 Messervey/ Williams
Be it resolved that the presented 14 General Repair Permits be accepted as issued. All in favour. Motion carried.

2) Motion # 18 – 160 Messervey/ White
Be it resolved that the presented 6 Building Permits be accepted as issued. All in favour. Motion carried.

3) Motion # 18 – 161 Blanchard/ Messervey
Be it resolved that the presented 2 Demolition Permits be accepted as issued. All in favour. Motion carried.

4) Application for Chicken Coop/ Pig Enclosure- Update
An environmental specialist contacted the Town of St. George's to advise us there were no issues although resident is in protected well head area. Once resident applies for permit and is processed, all regulations will need to be followed to ensure protected area is kept up to standards. This will be made public once resident applies.

Unfinished Business

a) ATIPP
Work that has been submitted to the ATIPP/OIPC has cost $5,105.10 to date this fiscal year.

b) Development Plan Update
Development planner sent an email stating he is tied up for the rest of the month with other projects. The planning background report should be in by the middle of October and the draft Municipal and Development Regulations should be ready before the end of November.

c) Five Year Strategy Plan/ Wind Turbine Purchase and Installation Financial Assessment
Construction- Rough Cost Estimates were provided for a total project costs of $375,000. An infrastructure meeting will need to be arranged to discuss the Wind Turbine further.

d) Inspection Report- Water Tank
Water tank inspection was completed on Aug 15-18. Results show that the tank is in poor condition. Replacing the Town's water tank was recommended from Greatario Services. The Town Manager spoke with Municipal Affairs to discuss the procedure of replacing a tank. It was suggested that once the project requests are sent out to ensure there is enough money set aside for the tank (design, size, & installation). Project for a new water tank would fall under 90/10 funding.

e) Mayor's March- Heart & Stroke Foundation September
29th, 2018
The Mayor’s March will take place on Saturday, September 29th, 2018. All residents are welcomed and there are sponsor sheets available to pick up at the town office.

New Business

a) Issuance of Orders Section 404 Municipalities Act 1999
It was discussed that the Town Manager should have the ability to issue stop work orders and animal control tickets which can range from $50- $200. For example, if tickets are issued then the Town’s Animal Control officer can deliver them.

Motion # 18 – 162 Blanchard/ Williams
Be it resolved that under section 404 (6) of the Municipalities Act 1999 that Council delegate the Town Manager/ Clerk the power to issue orders. All in favour. Motion carried.

b) Animal Control (Roaming Dogs)
Roaming Dogs within the Town has been an ongoing issue, escalated during the period we were without an Animal Control officer. Our new Animal Control Officer is scheduled throughout the week, including occasional evenings. With the Town Manager being able to issue orders we hope this will decrease the roaming dog issue.

c) Lighted Boil Order Sign
A lighted boil order sign was requested by 4 residents to show when a boil water order is in effect. The town currently advertises on the radio, channel 12 ads, Facebook & the Town’s Website. A lighted sign would help catch town resident’s attention and would be placed in the middle of town where visible. Quotes on a back to back board will cost $800.00 and EFCO will be contacted regarding the cost of the lights.

Councillor Fleming pointed out that the board Krippens has would be ideal for something like this. The Town manager spoke with the town of Krippens regarding their board which they ordered from China but had difficulties programming the board as it came without any instructions, the Town Manager received a quote on a digital board from Electronics Signs Canada 4’ x 8’ at a cost of $36,000.00.

d) Application for Crown Lands 154169
Motion # 18 – 163 Fleming/ Messervey
Be it resolved that the application from Melissa/ Scott Day for a small cabin in Flay Bay Brook on crown lands has been approved. All in favour. Motion carried.

Other Business
No Other Business

Incoming Correspondence
a) A memo was sent with an update on Municipal Assessment Agency regarding different concerns that were addressed at the Committee meetings on July 27, 2018. A current list of the Agency’s Board of Directors were also attached in case there were any questions.
b) An Approval to Borrow Municipal Portion 17-MCW-19-00043 Fire Hall Extension letter was received. This letter outlined that the Municipalities Act, 1999, approval is hereby given to the Town of St. George’s to borrow from the Leading Edge Credit Union an amount not exceeding one hundred and sixteen thousand, seventy-four dollars and eight-five cents ($116,074.85) repayable in full by Council over a term not exceeding one year with an amortization period of ten years.

c) An Approval to Borrow HST Portion 17-MCW-19-00043 Fire Hall Extension letter was received. This letter outlined that the Municipalities Act, 1999, approval is hereby given to the Town of St. George’s to borrow from the Leading Edge Credit Union an amount not exceeding twenty-nine thousand, eight hundred and twelve dollars and eighty-seven cents ($29,812.87) repayable in full by Council over a term of 12 months with amortization period of one year.

d) Motion # 18 – 164 Messervey/ Blanchard
An information sheet was sent regarding Kids Eat Smart Foundation- NL. Council suggested that donating $50.00 to our local school for the Breakfast program would be ideal. All in favour. Motion carried.

e) An Invitation for Expression of Interest (EOI) letter was sent for the operation of the Sub-Regional Public Drop-off Site from WRWM. This letter was being sent to all communities in the Bay St. George/ Western Hills/ Long Range Sub-Region for an Expression of Interest from any community interest in working with WRWM to operating the Public Drop-off site in your sub-region. Deadline to reply, if interested, is September 14, 2018.

The next council meeting will take place Monday, October 1st, 2018 at 7:00 p.m.

Adjournment

Motion # 18 – 165 Blanchard/ Messervey
Resolved that the meeting does now adjourn. All in favour. Motion carried.

Meeting adjourned at 7:48 p.m.

Mayor

Clerk