Minutes of a Regular Meeting of the Council of
The Town of St. George's held in
Town Hall, March 4, 2019

Members
Mayor D. Conway
Deputy Mayor T. Messervey
Councillors C. White
R. Williams
M. Fleming
A. Tobin
R. Blanchard

Also, present
Town Clerk J. Butt
Assistant Town Clerk T. Garnier

Public in Attendance
Two residents in attendance.

Call to Order
Mayor Conway called the meeting to order at 7:00 p.m.

The Mayor also welcomed councillor A. Tobin who attended
by electronic means.

Adoption of Agenda
Motion # 19 – 27 Williams/ Tobin
Resolved to adopt the agenda. All in favor. Motion carried.

Delegations &
Proclamations
a) Resident #1- Water/ Sewer Schools & Employee
Time Cards
Resident spoke on the above topics. He stated that
the water and sewer fees collected from the schools should
be reassessed. He referred to 2018 taxes, however, the
Mayor and Town Manager explained that for 2019 this
rate was changed. It was approved for the 2019 budget,
for the school’s water and sewer would be charged at a flat rate
of 460.00/yr. plus 6 mils of assessed value.

Employee Time Cards was another concern for resident #1, he
suggested there should be better record keeping. The Town
Manager & Mayor clarified that there is a system in place for all
employees that includes clock in and out of work each day and
there are time sheets that our Public Works employees fill out for
each task performed.

Adoption of Minutes:
Reg. Mtg. Feb 4, 2019
Motion # 19 – 28 Williams/ Tobin
Resolved that minutes of the Regular Meeting of February 4,
2019, be adopted as presented. All in favor. Motion carried.

Sp. Mtg. Feb 18, 2019
Motion # 19 -29 White/ Williams
Resolved that minutes of the Special Meeting of February 18,
2019, be adopted as presented. All in favor.

Business Arising from
N/A
Committee Reports
Finance
a) 1) Motion # 19 – 30 Messervey/ Williams Resolved that general invoices of $28,261.67 be approved for payment. All in favor. Motion carried.
2) Current Bank Balances were given.
3) Aged Receivables report shows as of March 1, 2019 property taxes at 34.39% collected; water and sewer taxes at 27.46% and business tax 59.48%.
4) Expense report shows 13.41% of the budget has been used.

b) Projects
Fire Hall Extension/ Chlorination Building Upgrade
The Fire Hall Extension is currently going well. The opening is going to be 140 inches which has increased the height of the opening from the original plans, thereby allowing enough height for any new fire vehicles.

The tender has not yet gone out for the Chlorination Building Upgrade as the Regional Engineer has advised that an additional $15,000.00 has been allocated for installation of a shower as per OH&S Regulations. The Town will be advised when this goes to tender.

c) Fire Department
February Reports/ Expansion of Fire Protection Vehicle Program
There were six incidents for the month of February. A snow mobile accident occurred on Black Bank road on Feb 2nd. On Feb 3rd there was a medical call at a Main Street residence which was assisted by an ambulance. A mutual Aid call took place on Feb 6th on Steel Mountain Road. A medical call took place on Feb 21st at a residence on Main Street, which was assisted by an ambulance. A chimney fire on Feb 23rd and another medical call on Feb 22nd on Steel Mt. road, which was assisted by an ambulance.

The deadline for The Expansion of Fire Protection Vehicle Program is the end of April.

We were in contact with the Waste Management site located at the TCH advising that the cost of Fire Protection would be $200.00 per month, we have not heard back from them. We’ve also notified the Department of Highways regarding the Garage at Steel Mountain Depot, but they have not responded to our letter, we will also look at Cannabis Operation in Barachois Brook when it comes on line with respect to Fire Protection cost/ availability.

d) Stadium/ Recreation
The evening of March 16th, 2019 the compressors will be shut off at the stadium. We are averaging about 15 bookings a week; however, we generally see two cancellations per week. Early May a meeting will be required to discuss the stadium’s obsolete equipment, building age/ maintenance and what the intention for this facility is going forward.

e) Roads
One complaint occurred regarding a high bank of snow on private property near the entrance of Forest Drive causing visibility issues, this has since been rectified.

Councillor Fleming mentioned that if the Town was unable to take
care of high banks, that Transportation and Works will assist, as they have already.

The Town Manager stated that Public Works employees should be commended for the excellent job they’ve been doing with snow clearing and sanding during these winter months, Council agreed.

f) Divestiture

Councillor White was speaking with Charlie Foote with the Marina project and is quite pleased with the progress. It is anticipated that the project will be completed by May 8th, they are on schedule and staying within budget.

A divestiture meeting will take place Wednesday, March 6th at 3:00 p.m. to discuss rates for the launch and docks.

Mayor Conway mentioned he had a brief discussion with Gudie Hutchings about additional funding for this project and what that may include, he will get in contact with her for more details. The Contractor is going supply the lighting poles, but NL Power will need to be contracted for the light installation.

g) Building/General Repair

Business Application Approval x 2

Business Applications -

Motion # 19 – 31 Williams/ Blanchard
Hair by Kelsey at 123 Main Street, where Kelsey will be doing hair services within her house. All in favor. Motion carried.

Motion # 19 – 32Messervy/ Blanchard
Steel Mountain Construction Ltd. by Trevor Muise and Cory Sheppard, an office will be placed in the home of 7 Messervy’s Lane. All in favor. Motion carried.

Unfinished Business

a) Update- St. George’s Medical Clinic
A letter was sent out regarding the position for a NP which was declined. Mayor Conway requested to meet with the CEO again to discuss this matter.

The topic was brought up at a meeting that took place with Minister Letto and Scott Reid and it was discussed that perhaps an incentive offered for the position may help recruit an individual for the NP position.

The incentive package will be discussed at a later meeting once a meeting has been had with the CEO of Western Health.

b) Update- Development Plan
Our development planner is on the final plan for Stephenville Crossing once this is complete, he will commence with the next Phase for The Town of St. George’s.

New Business

a) Policy- Remote Meeting Attendance
A discussion was held on Remote Meeting Attendance policy.

Motion # 19 – 33 (White/ Fleming)
Be it resolved that we do adopt the Remote Meeting Attendance Policy as presented with an amendment under Procedures to bullet 7 to read "There shall be no more than three councillors per meeting remotely attending". All in favor. Motion carried.

Other Business

N/A
a) **Letter- NL Public Libraries Ex Officio Representative**
A letter was received requesting the Town consider sending a Representative from the Town council to attend St. George's Library Board meetings in an ex officio role.

The Town currently provides the library with a location as well as no charge for heat and lights. Due to Councillor commitments no one is available for the role of ex officio. The library board will be notified of unavailability, if they have specific requests, they may make their requests via official letter or email.

b) **Letter- MAA Update on the Municipal Assessment Agency**
A memo was received regarding a meeting that took place in Deer Lake on February 8th, 2019 by the Board of Directors for the Municipal Assessment Agency. Some issues were outlined and an attached copy of the current list of the Agency's Board of Director’s.

c) **Letter- MAA Collaborative Initiative Fund**
A letter was received from the Municipal Assessment Agency to announce the formation of a Collaborative Initiative Fund. Municipal clients of the Agency can request a one-time grant of up to $2 per parcel to assist in funding an innovation that would enhance property assessment and valuation. The request must be made in writing to the Agency's CEO and outline how the proposed innovation would meet the funds objectives.

d) **Letter- MMSB Backyard Composting Program**
This letter was received from the Multi- Materials Stewardship Board (MMSB), researching the feasibility of once again procuring a bulk order of backyard compost bins on behalf of communities in the province and would like to invite the town to participate. There is a pre-order form attached and the deadline for this submission is Friday, March 22nd, 2019.

e) **Donation Request- Bay St. George Sick Children’s Foundation**
A letter was received requesting a donation for the Bay St. George Sick Children’s Foundation. The 24th Annual Telethon is taking place on March 24th, 2019. The telethon will be broadcasted on Eastlink TV and College of the North Atlantics website.

Motion # 19 – 34 (Blanchard/ Williams)
Be it resolved that $50.00 be donated to the Bay St. George Sick Children’s Foundation. All in favor. Motion carried.

f) **Donation Request- Bayview Academy Safe Prom 2019**
A letter was received from Bayview Academy requesting a donation for Bayview Academy’s 2019 Safe Prom which will be taking place on Friday, May 3rd, 2019. The committee is requesting donations of items to use for prizes or monetary donations to assist in covering the cost of such a worthwhile event.

Motion # 19 – 35 (Blanchard/ White)
Be it resolved that $50.00 be donated to Bayview Academy for Safe Prom 2019. All in favor. Motion carried.
g) Donation Request- Rotary Music Festival
A letter was received regarding their 44th Annual Rotary Music Festival taking place April 1-6, 2019, inviting the Town to participate in the event by purchasing an ad in their Program Booklet which will highlight all performers and event for the entire week.

No donations will be provided to this request.

a) Letter- Ultimate Recipient Gas Tax Agree Acceptance
A letter was written to Dan Michielsen, Assistant Deputy Minister regarding the Town of St. George’s acceptance of the Gas Tax Funding for the years 2019-2024. The Gas Tax Agreement funding in the amount of $303,762.00 for years 2019-2024 as per the letter issued by DMAE and signed by the Assistant Deputy Minister on February 8th, 2019.

b) Letter- Medical Clinic St. George’s Request for Meeting
A letter was sent to Cynthia Davis, CEO of Western Health regarding our current situation at our Medical Clinic. Mayor Conway has requested a meeting prior to March 13th, 2019.

Adjournment
Motion # 19 – 36 White/ Williams
Resolved that the meeting does now adjourn. All in favor. Motion carried.

Mayor

Clerk