

**Town of St. George's
Regular Council Meeting**

**Minutes of a Regular Meeting of the Council of
The Town of St. George's held in
Town Hall, July 2nd, 2019**

Members Present Mayor D. Conway
Deputy Mayor T. Messervey

Councillors C. White
A. Tobin
R. Williams

Also, present Town Clerk J. Buft
Assistant Town Clerk T. Garnier

Public in Attendance One resident in attendance.

Call to Order Mayor Conway called the meeting to order at 7:00 p.m.
The Mayor welcomed the General Public.

Adoption of Agenda Motion # 19 – 82 White/ Messervey
Resolved to adopt the agenda. All in favor. Motion carried.

*Delegations &
Proclamations* N/A

*Adoption of Minutes:
Reg. Mtg. Jun 3, 2019* Motion # 19 – 83 White/ Williams
Resolved that minutes of the Regular Meeting of June 3,
2019, be adopted as presented. All in favor. Motion carried.

Spec. Mtg. Jun 17, 2019 Motion # 19 – 84 White/ Messervey
Resolved that minutes of the Special Meeting of June 17,
2019, be adopted as presented. All in favor. Motion carried.

Business Arising N/A

*Committee Reports
Finances* 1) Motion # 19 – 85 Williams/ White
Resolved that the general invoices of \$29,450.94 be
approved for payment. All in favor. Motion carried.

2) Motion # 19 – 86 White/ Messervey
Be it resolved to pay DMG Consulting Limited for Progress
Billing #6 MCW Project 17- MCW-19-00043 in the revised
amount of \$3,386.64 vice \$2,752.41 from the Projects
Account. All in favor. Motion carried.

3) Motion #19 – 87 White/ Messervey
Be it resolved to pay DMG Consulting Limited for Progress
Billing #6 MCW Project 17-MCW-17-00017 in the amount of
\$621.00 from Projects Account on receipt of payment from
DMAE. All in favor. Motion carried.

- 4) Motion # 19 – 88 White/ Williams
Be it resolved to pay HMJ Consulting Limited Invoice #16-003 Review of Municipal Plan/ Development Regulations in the amount of \$2,472.50 from Gas Tax Account. All in favor. Motion carried.
- 5) Current Bank Balances were given.
- 6) Aged Receivables report shows as of June 28, 2019 property taxes at 88.2% collected; water and sewer taxes at 77.5% and business at 81.72%.
- 7) Expense report shows 54.91% of the budget has been used.

Councillor A. Tobin entered meeting at 7:06 p.m.

b) Projects

Fire Hall Extension/ Chlorination Building Upgrade

The Fire Hall extension is not yet completed, Department of Municipal Affairs & Environment will complete a walk through and final billing will be prepared.

Chlorination Building Upgrading project has gone to tender revised funding has been received for the shower installation.

c) Fire Department

There was one incident for the month of June. A medical call on June 15th on Main Street.

d) Stadium/ Recreation

1) Financial Statement

Financial statement was presented.

We are currently waiting on United Rentals to come back to complete the emissions testing for the Olympia.

e) Roads

We received a letter sent from a resident regarding Western Logging to the amount of dust created and its affects on the residents.

A meeting will be requested with the owner of the company, to discuss several resident concerns.

f) Divestiture

There were concerns from several residents regarding the launch way not being a suitable size. The launch way services vessels under 25' in length. Small Crafts Harbour discussed with the Town Manager and Councillor Conrad White over teleconference that, prolonged use by larger vessels will likely overstress the docks and create maintenance challenges with respect to anchors, chains, etc.

A Meeting with MP Gudie Hutchings and the Divestiture Committee will be taking place tomorrow, July 3rd, 2019 regarding the Marina completion and

the way forward with respect to a vessel size.

g) Building/ General Repairs/ Business Applications

Motion # 19 – 89 White/ Tobin
Be it resolved that 17 general repair permits be accepted as issued. All in favor. Motion carried.

Motion # 19 – 90 Tobin/ Messervey
Be it resolved that the presented 6 building permits be accepted as issued. All in favor. Motion carried.

Motion # 19 – 91 White/ Messervey
Be it resolved that demolition permit 902 be accepted as presented. All in favor. Motion carried.

Motion # 19 – 92 White/ Tobin
Be it resolved that the business application for Little Skye Dreamers be approved as presented. All in favor. Motion carried.

Motion # 19 – 93 Williams/ Messervey
Be it resolved that we accept business application for 221 Main Street to change from Residential to Commercial as presented. Business application accepted for Rita White's Tea Room/ Café. All in favor. Motion carried.

Motion # 19 – 94 White/ Messervey
Be it resolved that business application for Tobin's Mobile Maintenance and Repairs be approved as presented. All in favor. Motion carried.

Unfinished Business

a) Seniors Housing Development- RFP Issued June 24, 2019

Council agreed to create a Seniors Housing Development Committee, the RFP opening will take place July 19, 2019 at 2:15 p.m.

Motion # 19 – 95 White/ Messervey
Be it resolved that the committee members will be as follows Mayor D. Conway, Councillors A. Tobin & R. Williams. All in favor. Motion carried.

b) Revised Funding Agreement 17-SCF-18-00018 Chlorination Building Upgrade

1) Motion #1 Acceptance of Revised Funding

Motion # 19 – 96 White/ Tobin
Be it resolved that the Town of St. George's accept the revised funding agreement re: New Building Canada Fund Small Communities Fund for Project No. 17-SCF-18-00018 Chlorination Building Upgrading in the amount of \$114,000.00. All in favor. Motion carried.

2) Motion #2 Loan Request Revised Amount Municipal Share

Motion # 19 – 97 White/ Messervey

Be it resolved that the Town of St. George's requests a loan from the Leading Edge Credit Union in St. George's for revised amount of:

Municipal Share of Project 17-SCF-18-00018 Chlorination Building Upgrade in the amount of \$10,338.00 for a term of 12 months/ 60-month amortization period at an interest rate of 5.95%. All in favor. Motion carried.

3) Motion #3 Loan Request Revised Amount GST/ HST Rebate Portion

Motion # 19 – 98 White/ Messervey

Be it resolved that the Town of St. George's requests a loan from the Leading Edge Credit Union St. George's for the revised amount of:

GST/ HST rebate portion for Project 17-SCF-18-00018 Chlorination Building Upgrade in the amount of \$10,620.83 for a term of 1 year/ 12-month amortization period at an interest rate of 5.95%. All in favor. Motion carried.

c) Development Plan Update Memo 16-003

Our development planner revised one area, a small portion to residential and the rest rural. Moving the line to the trail way, now having the entire area residential. Our next Development Plan public presentation will take place on July 16th, 2019 at 7:00 p.m.

New Business

a) Town of St. George's Community Involvement Scholarship

One application was received for this year's Scholarship. Eligibility is based on 50% community involvement and 50% academic achievement.

Motion # 19 – 99 White/ Williams

Be it resolved that we do award the scholarship to MacKenzie Long. All in favor. Motion carried.

b) Official Town of St. George's Holiday for Indigenous Peoples Day

June 21 of each year is designated as National Indigenous Peoples Day, a celebration of Indigenous Peoples' culture and heritage.

Motion # 19 – 100 White/ Williams

Be it resolved, that the Town of St. George's Office including its Public Works Department be closed on June 21st of each coming year to celebrate the heritage, diverse cultures and outstanding achievements of First Nations, Inuit and Metis. All in favor. Motion carried.

c) Ultimate Recipient Gas Tax Amendment

Motion # 19 – 101 Messervey/ White

Be it resolved that we do accept the Ultimate Recipient Gas Tax Amendment for years 2019 to 2024 for the Town of St. George's in the amount of \$368,375.00. All in favor. Motion carried.

d) Request for Letter of Support South West Coast SPCA

Motion # 19 – 102 Tobin/ Williams

Be it resolved that we accept to complete a Letter of Support for the South West Coast SPCA. All in favor. Motion carried.

e) BioMaxx Outfall Testing

BioMaxx is offering a 3 percent rate reduction to clients who commit to a three-year contract. This 3% reduction would be applied to flow monitoring, sampling and Federal ERRIS Database Reporting, with a guarantee of zero price increases on these services for the duration of the contact. For clients who are looking for even greater stability and continued savings.

Motion # 19 – 103 Messervey/ White

Be it resolved we accept a 3 percent rate reduction with a three-year contact with BioMaxx for Outfall Testing. All in favor. Motion carried.

f) CIP Application Sewer Jetter

A capital investment plan application was completed to purchase a cold water jetter piece of equipment. This is to prevent overflow of sewage into manholes by breaking up large fat deposits as well as items incorrectly disposed of. The application will be requested through Gas Tax Funding, to ensure the health of sewer infrastructure whereby mitigating potential environmental disaster.

Motion # 19 – 104 Tobin/ Messervey

Be it resolved that we do apply for Gas Tax Funding re Capital Investment Plan Application in the amount of \$112,700.00 for the purchase of a Cold-Water Sewer Jetter. All in favor. Motion carried.

g) Approval to Rent Mini Excavator

The Town of St. George's has some work to complete throughout the town which requires a mini excavator. Work will consist of ditching; curb stop work & excavation work around the Town Office to repair a leak. Three quotes have been obtained from United Rentals, Battlefield Equipment Rentals, & KITPOO Construction Ltd.

Motion # 19 – 105 Tobin/ White

Be it resolved that we do accept the lowest quote of \$2,695.00 from United Rentals for a Mini Excavator rental. All in favor. Motion carried.

h) Quote Acceptance Auditor 2019

Motion # 19 – 106 Williams/ White

Be it resolved that we do accept the quote of \$8,900.00 + HST for the audit of the Town of St. George's for year ending December 31st, 2019 submitted by Brian N. Hillier, CPA, CA. All in favor. Motion carried.

i) Appointment of Auditor Fiscal Year 2019

Motion # 19 – 107 White/ Tobin

Be it resolved that in accordance with Section 87 of the Municipalities Act 1999 the Town of St. George's appoints Brian N. Hillier, CPA, CA as auditor for fiscal year 2019. All in favor. Motion carried.

N/A

Other Business

Incoming

Correspondence

a) Letter- FCM GMF Loan Reminder
Federation of Canadian Municipalities sent a payment reminder, that the next payment is due: July 27th, 2019.

b) Letter- ACOD Information for Chamber of Commerce Members
A letter was received providing information about Atlantic Canada Offshore Developments, St. George's Bay Offshore Wind Farm Inc.

c) Letter (Resident)- Dust Issues/Town's Responsibility
A letter was sent concerning the dust issues with regards to trucks travelling to and from the pier (Western Logging). Council agreed to have a meeting arranged to discuss the concerns with the owner of Western Logging/ Turf Point Resources.

d) Email- Innovation Development & Design Engineers Ltd/ Sewage Treatment System
An email was sent with information regarding an Advanced Enviro Septic sewage treatment system which can perform to Canadian and Newfoundland regulatory requirements.

There was a presentation provided to the Mayor, Town Manager and Town workers to promote this designed sewage treatment system & information was provided about how it works.

e) Memo- MAA Update on Municipal Assessment Agency
A memo was received regarding a meeting that took place in St. John's on June 8th, 2019 by the Board of Directors for the Municipal Assessment Agency. Some issues were outlined and an attached copy of the current list of the Agency's Board of Director's.

f) Email- Municipal Assessment Agency Inc. Financial Statements March 31st, 2019
An email was received with the Financial Statements for the year ending March 31st, 2019, along with the Independent Auditor's Report for the Municipal Assessment Agency Inc.

g) Letter- Student Summer Employment- High School
A letter was received from the Government of Newfoundland and Labrador- Advanced Education, Skills & Labour. This letter discussed that the application for Student Summer Employment- High School Not-for-Profit-Agreement 237099 has been approved for the Town of St. George's. Our organization is approved for 2 high school students for 5 weeks, 25 hour per week, approved funding for \$3,277.50.

Adjournment

Motion # 19 – 108 Messervey/ White
Resolved that the meeting does now adjourn. All in favor.
Motion carried.

Meeting adjourned at 8:08 p.m.



Mayor



Town Clerk