Minutes of a Regular Meeting of the Council of
The Town of St. George’s held in
Town Hall, March 2, 2020

Members
Mayor D. Conway
Deputy Mayor T. Messervey
Councillors R. Williams
C. White
R. Blanchard
M. Fleming
A. Tobin

Also, present
Town Clerk J. Butt
Assistant Town Clerk T. Garnier

Public in Attendance
Two residents in attendance.

Call to Order
Mayor Conway called the meeting to order at 7:00 p.m. The Mayor welcomed the general public.

Adoption of Agenda
Motion # 20 – 36 White/ Tobin
Resolve to adopt the agenda. All in favor. Motion carried.

Delegations & Proclamations
a) Proclamation- Lymphedema Awareness Day/Month
March is Lymphedema Awareness Month and March 6th is World Lymphedema Awareness Day. Mayor Daniel Conway here by proclaims March 6th, 2020 be observed as Lymphedema Awareness Day in St. George’s, Newfoundland & Labrador.

b) St. George’s Stadium & Special Events Committee- Update
One of the volunteers of the Special Events Committee spoke on the financials since starting the first event on February 14th, 2020, which went well. Resident mentioned providing quarterly statements, the Town Manager asked if the statements could coincide with the Town’s fiscal year quarters, it was agreed.

The Committee will continue to have events throughout the year and would like to have a large event during the summer.

Adoption of Minutes
Reg. Mtg. Feb 3rd, 2020
Resolve to adopt the minutes from regular meeting February 3rd, 2020. All in favor. Motion carried.
a) Rescind Motion # 20 – 33
Motion # 20 – 38 Tobin/ White
Be it resolved to rescind motion # 20-33 which states
"Be it resolved to write a letter for donation to the Kinsmen
explaining the cost of a new dehumidifier for our
Recreational Centre. All in favor. Motion carried."

b) Response from St. George’s Medical Clinic Inquiry
There is currently a Nurse Practitioner in the clinic three
afternoons per week. Western Health continues to actively
recruit for St. George’s. CEO Cynthia Davis will touch
base with us and have a meeting Mid April.

1) Motion # 20 – 39 White/ Williams
Resolved that general invoices in the amount of $21,015.04
be approved for payment. All in favor. Motion carried.

2) Motion # 20 – 40 White/ Messervey
Be it resolved to pay DMG Consulting Limited for Invoice
No: CBO112 Progress Billing #2 Project 17-GI-20-00043
Water Storage Tank Replacement in the amount of
$7,011.47 from Projects Account upon payment from DMAE.
All in favor. Motion carried.

3) Current Bank Balances were given.

4) Aged Receivables report shows as of February 27th, 2020
property taxes at 27.92% collected, water and sewer taxes
at 26.28% and business at 56.35%.

5) Expense report income shows 74.23% and expenses at
11.35% for February.

b) Projects

Chlorination Building Upgrade/ New Water Storage
Tank Replacement
No change in Chlorination Building upgrade information, the
deficiencies will be addressed in the Spring.

New Water Storage Tank Replace – Prior to the tender
submission our Consultant concluded that the incorrect tank
size had been quoted by the supplier thus the allocation of
funding may not be sufficient. The tender was submitted to
DMAE for review.

The Town Manager spoke with Chris Power Regional
Engineer DMAE who stated due to the wrong size tank being
quoted, the funds allocated will not cover the fabrication,
installation and removal of the current tank. The Town
Manager submitted an ICIP Project change requesting an
additional $230,000 to cover the anticipated cost difference.

Mayor Conway also reached out to MHA Scott Reid and MP
Gudie Hutchings to see if there help they may provide to
ensure this project comes to fruition in 2020.
1) **February Fire Reports**
There were two incidents for the month of February. Both on February 14th, mutual aid calls on Brakes Road & Alexander’s Lane in Stephenville Crossing.

2) **Insurance Motion**
Motion # 20 – 41 White/ Fleming
Be it resolved that the VFIS Insurance for $100,000 on Duty Plan Blanket Premium with optional 24 hr rider be approved for payment as presented at a yearly cost of $2,538.00. All in favor. Motion carried.

3) **Mutual Aid Concerns**
There were some concerns addressed regarding the Fire Fighters of Stephenville Crossing and their capabilities due to a recent call the Town of St. George’s assisted with. The Town Manager spoke with the Town Manager of Stephenville Crossing and suggested asking for an Audit of the Fire Department to assess capability.

The Fire Department Volunteers has offered the Town of Stephenville Crossing Fire Department to come up to St. George’s any Thursday for additional training they may want to partake in.

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**d) Stadium**

1) **Financial statement was presented.**

A hockey tournament is scheduled for March 13 & 14, 2020. The ice surface will be closed as of March 15th and the meter will be read March 20th.

Councillor M. Fleming inquired about an outside camera security system package and whether it would lower the cost of insurance. The Town Manager will look into security camera cost and whether it would affect the insurance cost.

2) **Financials from former Minor Hockey Group**
There have been some concerns from volunteers asking if the Town owns the equipment at the stadium in the canteen or does the equipment belong to the former Minor Hockey Group/Minor Hockey Moms.

Motion # 20 – 42 Messervey/ White
Be it resolved that we write a formal letter to the former Minor Hockey Group requesting financials from previous years. All in favor. Motion carried.

3) **Thank You Card- Stadium and Special Events Committee**
The Town of St. George’s Stadium and Special Events Committee sent a thank you card, thanking staff & council for all their help and support through Winter Carnival.
4) **Motion- Gas Tax- Dehumidifier**
A discussion was held regarding the dehumidifier, no motion made at this time, it is deferred until the next Regular Meeting of Council. Council asked the Town Manager to provide statistical information on usage, as well as life expectancy of Stadium equipment prior to the next meeting.

e) **Roads**
There have been many compliments regarding road clearing completed by Public Work employees.

Councillor M. Fleming suggested he may be able to get millings come the Spring/ Summer. He recommended to the Town Manager to contact Peter Dolomount to see if millings are available would he have a grader & roller to spread this out.

f) **Divestiture Committee Report**
The divestiture committee will have a meeting in April or May.

**g) Permits**
1) **General Repairs**
Be it resolve that the 2 General Repair Permits be accepted as presented. All in favor. Motion carried.

**Unfinished Business**
N/A

**New Business**
Councillor C. White had asked if there is another form of technology we can use for when Councillors are out of town and need to call in to the meeting. The Bluetooth speaker provides too much feedback & connection is poor.

The Town Manager will look into other options, such as a vera phone conference call machine.

**Other Business**
N/A

**Incoming Correspondence**

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<tr>
<th>a) Letter- DMAE Municipal Plan &amp; Development Amendment No. 1 2019</th>
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<td>A letter was received regarding the Town of St. George's Municipal Plan Amendment No. 1 2019 and Development Regulations Amendment No. 1 2019, as adopted by Council on the 7th day of October 2019, that have now been registered.</td>
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<th>b) Circular- DMAE Year End Claims for Municipal Infrastructure Programs</th>
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<td>A circular was received regarding Year-End claims for Municipal Infrastructure Programs. This includes a reminder that the date for the receipt of claims for payment of the federal and/or provincial share for all goods, works, and services performed up to March 31, 2020 is April 3, 2020.</td>
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c) Letter- SPCA Request for Annual Grant
A letter was received from the Southwest Coast SPCA Inc. requesting our consideration of an annual grant to assist them with operating costs and/or consideration of paying one of their operating bills on a monthly basis. No donation made.

d) Memo- MAA Update on Municipal Assessment Agency
A memo was received regarding an update on the Municipal Assessment Agency. The Board of Directors for the MAA met in Gander on February 21, 2020. Committee meetings were held on February 20, 2020. The main item of business was the Agency’s Business Plan for 2020-2023.

e) Letter- Hockey NL Bids to Host Provincial Camps 2021-2023
A letter was received from the Executive Director of Hockey NL. This letter provides opportunity to bid to host the Hockey NL High Performance Program Provincial Camps from 2021-2023.

f) Letter- Bay St. George Innovation Week 2020 Donation Request
A letter was received regarding Bay St. George Innovation Week which will be held this year from May 19 to the 29, 2020. Donations are requested.

g) Letter- Bay St. George Sick Children’s Foundation Inc Donation Request
A letter was received from the Bay St. George Sick Children’s Foundation Inc. requesting any donations.

Motion # 20 – 44 Tobin/ White
Be it resolved that we donate $50.00 to the Bay St. George Sick Children’s Foundation. All in favor. Motion carried.

h) Resident Letter- Municipal Plan/ Development Regulations- Concerns
A letter was received from a resident highlighting some concerns about the Municipal Plan/ Development Regulations. These concerns were circulated to council.

N/A
Motion # 20 – 45 Tobin/ White
Resolved that the meeting does now adjourn. All in favor.
Motion carried.

Next meeting to be held April 6th, 2020 @ 7:00 p.m.

Meeting adjourned at 8:12 p.m.